



FVAA DC 004

All BOM Committee members

**MINUTES OF A GENERAL MEETING OF THE FVAA BOARD OF MANAGEMENT
TELECONFERENCE HELD ON WEDNESDAY 05 AUG 2015**

Present:

Mark Mitchell	President
Stewart Bracken	VIC
Risden Knightley	TAS
Gary Ogden	NSW
David Campbell	WA & Secretary

Apologies:

Rob Surman	SA
Ross Loudon	QLD

In attendance:

Michael Lloyd	NTD and SA (proxy)
Leigh Porter	Treasurer

The President opened the meeting at 2010 AEST.

ITEM 1. MINUTES FROM THE PREVIOUS MEETING

The minutes from the previous minutes were accepted as a true record of the meeting.

Proposed: GO
Seconded: RS

Accepted

ITEM 2. BOM ACTION LIST FROM PREVIOUS MEETING

Action list - items

130 - Sealer list needs updating on webpage – open
135 – See item 5 Technical and NTC update.

Awaiting closure of items from June meeting

138 - CAMS have advised that they no longer need to approve this document as it is now an interpretation document. Mark Mitchell to sign prior to upload to website.

Closed Associations to distribute to members

141 – Michael Lloyd has discussed with Mark Mitchell and believes he can run from overseas provided another member of the NTC can share some of the work.



ML able to continue at NTC Chair until his overseas project job firms up.

143 - Leigh Porter to follow-up to confirm FVEE not on in 2016

Confirmed by email and personal email to drivers who expressed an interest

147 – Done by David Campbell. David to check if update have occurred.

DC reported that some items have been updated but others have not. Ian has not returned last two emails. MM to contact George Pana and Chris Burke about getting our web page up to date. MM to contact Ian Lee

148 – Gary Ogden to follow-up Ray Filetti on NSW commemorative booklet. Each State to follow-up their history to see what can be done about a 50th Anniversary booklet.

Ray's book was the 25th anniversary and the 40th was a medallion. Is a 50th booklet a viable project? Medallion is being considered for TAS Nationals. MM to contact Ray Filetti and other key people to see if this is viable.

149 – BOM to consider tow money for 2015 Nationals.

Part of General Business

150 – Nationals update – Ridsen Knightley advised that there will be both 1200 & 1600 groups. Entry forms are to be issued in the coming week or so. Entry will include practise day, race event, garage and merchandise (cap & t-shirt). Trailer space is being held on the ship until three weeks prior to the event.

Part of General Business

ITEM 3. Correspondence

- a. Letter from Yeehah events - Formula Vee not included in Bathurst 2016
- b. UK tyre supplier - keen to offer tyres to FVAA in next year's assessment

ITEM 4. FINANCES

Treasurer's report



Transactions for July listed on bank transaction list.

\$66.13 interest was credited to the Internet Saver account.

Income and expense noted on Profit & Loss statement

Surplus (Deficit)	July \$4,137.17	YTD FY16 \$4,137.17
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Accounts Receivable at 31 July
Nil

Invoices paid July
LP Reimbursement May and June as previously circulated

Accounts for Payment July (Attached)		
Teleconference June		\$ 70.25

Hoosier tyre sales for second quarter 2015 were 114 fronts and 114 rears, invoice was raised and paid. (Period to December '14 – 50 fronts and 50 rears. First quarter '15 – 84 fronts and 88 rears)

As our BAS and GST reporting is on a cash basis the P&L is prepared on the same basis.

GST liability for FY 15 is \$2,982, due March 2016

Reconciled bank balance	Cheque account	\$ 42.47
	Online Saver	\$ 56,431.58

June Cylinder head sales nil.
Camshaft sales nil.

Teleconference fees \$70.25. The 1-800 number now disconnected as we were billed from USA! A credit on the next invoice as the provider has recognised their mistake.

Expenditure approval for payment \$70.25 and acceptance of accounts

Proposed SB
Seconded DC

Accepted unanimously

ITEM 5. Technical & NTC update

a. Rejected changes from last meeting

AIR CLEANER:

- (a) Removal of the standard aircleaner is permitted.



(b) The aircleaner shall have a horizontal interior surface located no higher than 10mm above the uppermost edge of the carburettor air inlet. The interior of the air cleaner, to a minimum diameter of 70mm ~~and maximum of 150mm~~ centred on the carburettor air inlet and to a minimum height of 40mm ~~and maximum of 80mm~~ above the horizontal surface, shall be free space. **All air being fed to the carburettor is to pass through the aircleaners filter element.**

Rationale: Restricts the practice of running with an open top air cleaner which has been proven to be a performance gain but significantly reduces the engine life and is therefore discouraged in Formula Vee competition. This request also reverses the previously added maximum free space dimensions that were added to resolve the same issue but resulted in making many competitors existing aircleaner designs non-compliant

Air cleaner – added to CAMS Manual Apr 15. TAS 1200 used an open top air cleaner and the NTC proposal was to negate its use. QLD have reverse cone air cleaners and fall foul of new regulations. Last proposed sentence ‘All air being fed to the carburettor is to pass through the air cleaners filter element’ also fixes this.

The BOM voted unanimously to approve this update

SCRUTINY AND SEALING

- (i) All engines and transmissions shall be scrutinised and sealed in accordance with the procedures detailed in the FVAA Technical Manual.
- (ii) A record of all sealing must be entered on the FVAA Sealing Record Card and detailed on the standard FVAA Record Sealing Sheet (Certificate of Compliance). After 1 July 2008, Sealing Record Cards for engine and gearbox must be available for inspection at any competition for which the vehicle is entered. Vehicles without, or unable to produce on demand, valid Sealing Record Cards for engine and gearbox will be given one warning that is to be noted in the vehicle logbook. Unless rectified before the next race meeting the vehicle will be ineligible for Formula Vee competition.
- (iii) Scrutiny for sealing purposes must be conducted by accredited FVAA Sealing officers. No Sealing Officer may seal ~~the same sections of~~ an engine or a gearbox on consecutive occasions (which shall be deemed to be an invalid sealing procedure) except under emergency circumstances in the course of an event for which the vehicle is entered; **in which instance the reason for the need for consecutive sealing is to be clearly documented on the sealing card and to ensure complete transparency, the members of the National Technical Committee are to be advised of the requirement.** ~~in which instance the sealing is valid for the duration of the event only.~~
- (iv) Scrutineers are to be allocated in accordance with the procedures in the FVAA Technical Manual

Rationale: The perceived value in having different sealers seal each section of an engine is not considered the required burden on the competitor to arrange for up to three sealers to seal an engine. Allowing an FVAA sealer to consecutively seal an engine during an event is not common place but when it is required, the competitor should not be required to have the engine / gearbox resealed if it is not required.

The NTC to explain and incorporate how a missing sealing card is “rectified before the next race meeting”

These are existing words in the CAMS manual – accepted as is

The NTC to be asked to define and clarify what “in the course of the event for which the vehicle is entered” means e.g. is Friday practice included in the event.

ML’s comments: It is at the discretion of the State NTC rep who must follow up with sealing card amendment note and an email to all NTC members saying what had happened. Full disclosure is apparent so a competitor can continue following a technical failure leading to a break of a seal.



The BOM voted unanimously to approve this update subject to a tightening of the wording regarding 'in the course of the event'. MM/ML to discuss.

- b. **1600 cylinder heads/1200 crankshafts.** GO raised this from NSW feedback. Engine builders have got together for parity of cylinder heads. Currently moving away from parity. Move to regulated CNC machined 1600 heads proposed. NSW members want parity. Same for 1200 crankshafts availability. Alternatives available. Looking for direction to NTC to go and look for parity with these two items. FVAA heads are considered to have a similar performance (parity) but there are other heads that are better.

DECISION: referred to NTC to look at the supply of a range of heads and their parity in a cost saving way, with a view to using the \$17000 worth of FVAA heads. Report back at next meeting. (Item 151)

ITEM 6. General business

- a. **National's TV coverage.** MM proposed a budget from LP for future FVAA costs, including national events, before we can make a decision. Tyre income is not known at present as we are not aware of how many Hoosier tyres will be used.
- b. **National's tow money.** Same as TV above
- c. **National's scrutineers.** ML asked if he could help out, FVTAS might be able to fund his travel. Victoria Formula Vee to ask their CAMS rep, Dave Howard, if he can back up if ML not available.
- d. **5 year plan.** Following CAMS 20/20 vision proposal, RK thinks we should prepare for the future. Following a meeting with Daniel from CAMS, ML says FVee does not come on CAMS radar for all the right reasons. MM to review previous plans and report back to the BOM with a template for a 5 year plan proposal.

Meeting closed at 2209 AEST

Arrangements for the next meeting.

Tues 02 Sep 15

MARK MITCHELL
President

DAVID CAMPBELL
Secretary

05 Aug 15





FVAA BoM Action Item List Aug 2015

Action Item #	Action Item	Actionee	Raised	Due
130	Sealer list needs updating on webpage	ML	December 14	Open
135	CAMS manual changes- not happening and need to contact BoM to consider changes Awaiting closure of items from June meeting Item 5A MM/ML to discuss	MM	March 15	Partially closed at Jul BOM
137	Mark Mackay to contact ML on above points	MM	May 15	Closed
138	MM to call CAMS and get them to approve our version 4.0.of the Tech Manual sign and publish Associations to distribute to members	MM/ML	May 15	Closed
141	clarification required how and/or who will run the NTC discussion ML able to continue at NTC Chair until his overseas project job firms up	MM/ML	May 15	Closed
143	Bathurst. FVAA (Dylan Thomas) to proceed with request to race at Bathurst 12 hr. BOM to decide race format confirmed by email and personal email to drivers who expressed an interest	BOM	3 Jun 15	Closed
144	Treasurer to forward money to WA and SA from FVAA funds	LP	3 Jun 15	Closed
145	Axle supply issue	BOM	3 Jun 15	Closed
146	States to gather data on Hoosier tyres to compare costs against Dunlop tyres	BOM	3 Jun 15	Closed No longer required
147	DC to provide updates to Ian Lee to improve the FVAA website MM to contact George Pana and Chris Burke about getting our web page up to date. MM to contact Ian Lee	MM	3 Jun 15	Next meeting
148	50th Anniversary. Research to be done by BoM members on previous medallions and commemorative booklets MM to contact Ray Filetti	BOM	3 Jun 15	Next meeting
149	Tow money for 2015 National Challenge Item 152	BOM	1 Jul 15	Next meeting
150	Update on 2015 National Challenge	Risden Knightley	1 Jul 15	Next meeting
151	NTC to look at the supply of a range of heads and their parity in a cost saving way, with a view to using the \$17000 worth of FVAA heads	ML	5 Aug 15	Next meeting
152	Year plan - review previous plans and report back to the BOM with a template for a 5 year plan proposal.	MM	5 Aug 15	Next meeting

